

Corrections Center of Northwest Ohio



ANNUAL REPORT

Fiscal Year 2010

January 1, 2010 – December 31, 2010

**Jim Dennis
Executive Director**

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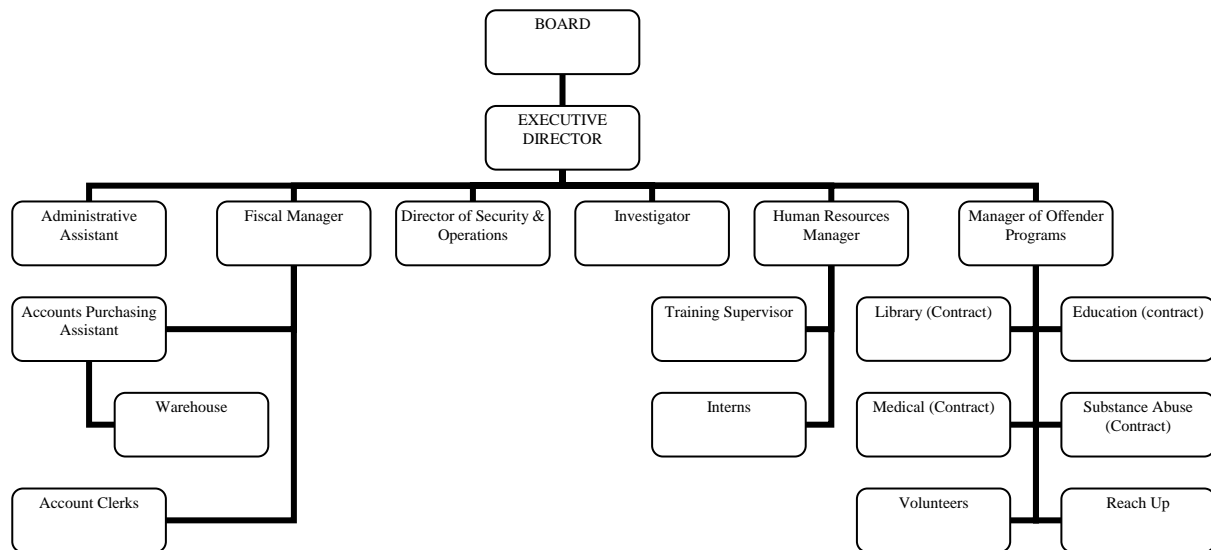


Corrections Center of Northwest Ohio

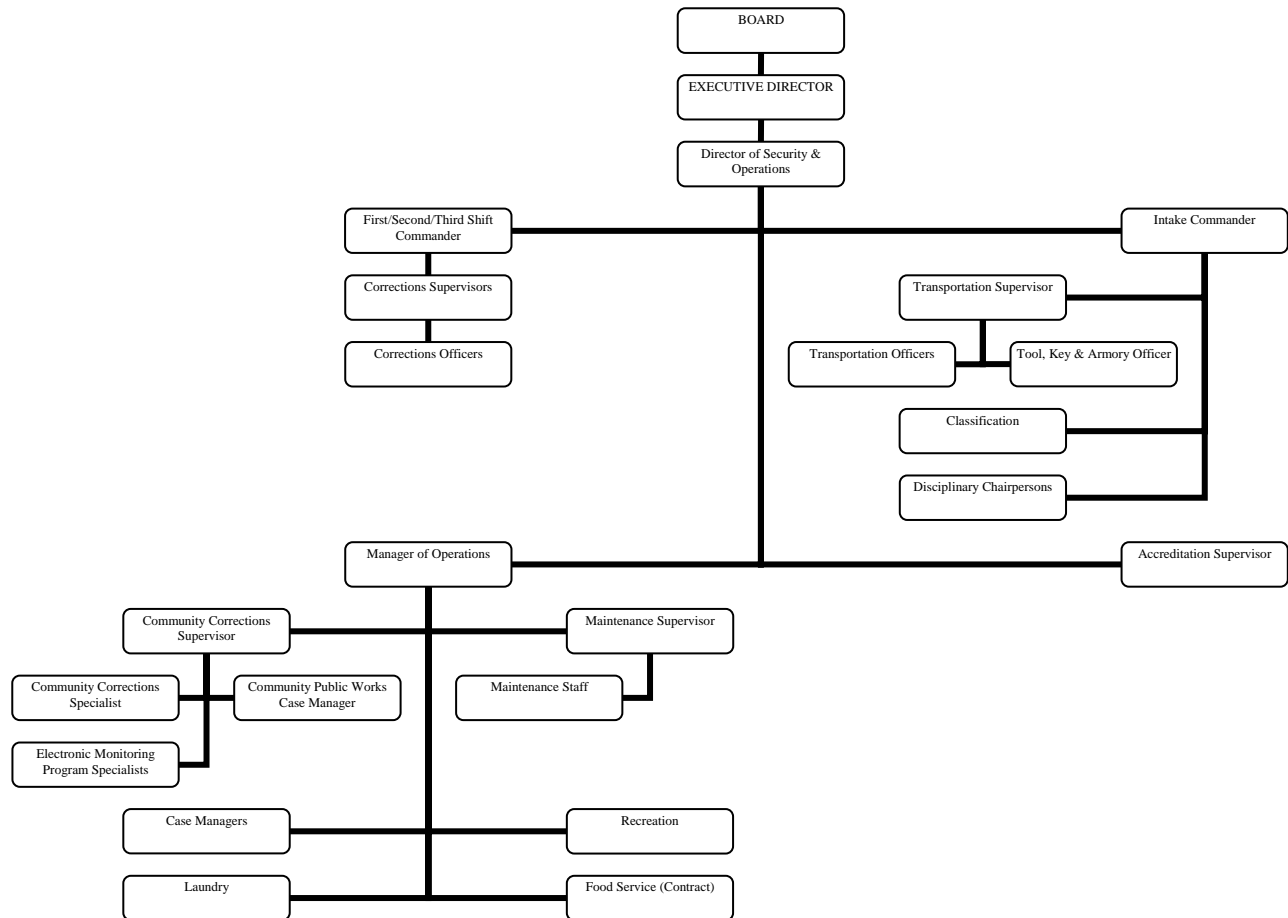
I. Executive Summary

The Corrections Center of Northwest Ohio (CCNO) staff contended with the following ongoing and recent issues during fiscal Year (FY) 2010:

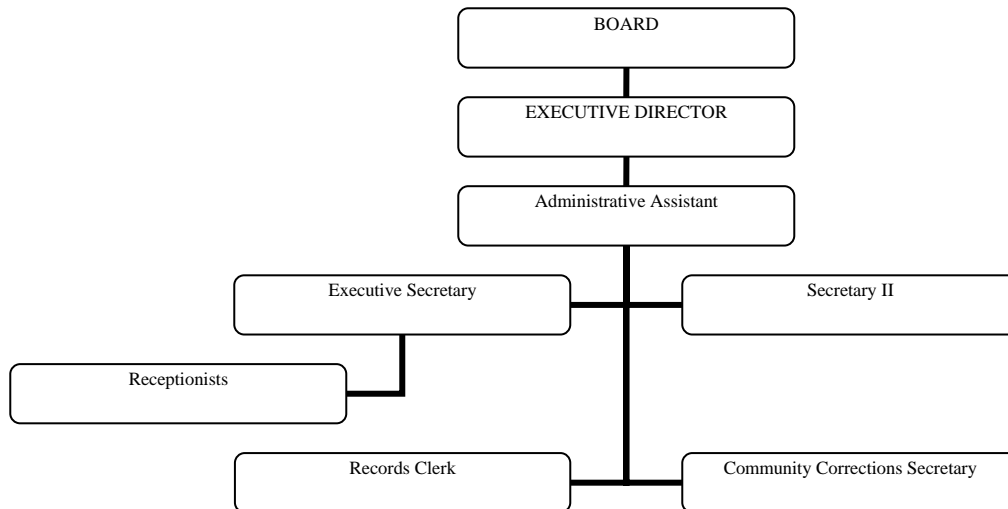
- A. The Director of Support Services, Scott Bradbee, retired from CCNO on August 31, 2010 after more than 20 years of service. As a result, the CCNO Board directed the Executive Director to conduct an internal assessment to determine ways to reduce cost with the possibility of not filling the Director of Support Services position. As a result of staff surveys and conducting six focus groups ranging from line staff, management staff and contract staff, the following reorganization was completed:
 - a. The Executive Director has the following direct reports: Director of Security, Fiscal Manager, Human Resources Manager, Manager of Offender Programs, Investigator and Administrative Assistant. The Manager of Offender Programs has the following departments: Volunteers, Reach Up Board, Library, Education, Medical and Substance Abuse Services. The Executive Director's organizational chart has administration, support services and contracted programming.



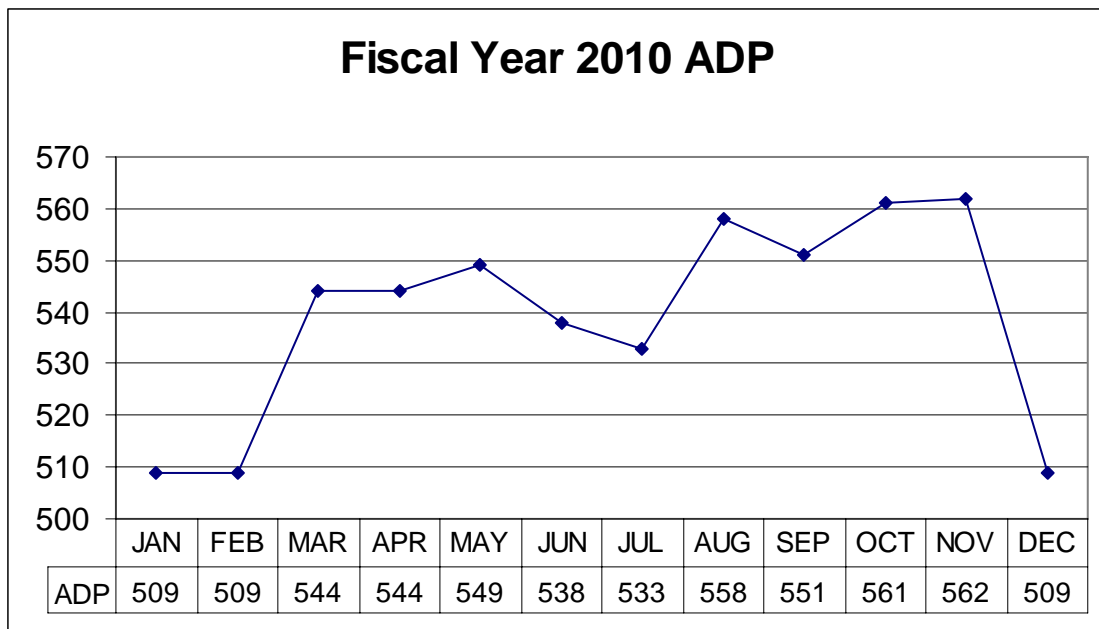
- b. The Director of Security was re-titled as the Director of Security and Operations. The Director of Security and Operations continues with the existing security infrastructure and the current Manager of Inmate Services reports to the Director of Operations. The Manager of Inmate Services was re-titled to the Manager of Operations. The following departments or contractors report to the Manager of Operations: Community Corrections Supervisor, Maintenance Supervisor, Case Managers, Food Service, Recreation and Laundry. The Classification Specialists will report to the Intake Commander. The Accreditation Supervisor will report to the Director of Security and Operations.



- c. The loss of the Director of Support Services position resulted in notable discussion about the support services Secretary II position. A focus group suggestion was to create a centralized clerical pool. The Administrative Assistant now has the following direct reports: Executive Secretary, Secretary II, Community Corrections Secretary and Records Clerk.



B. The monthly average daily population (ADP) ranged between 509 and 562 in FY 2010. The average daily population for FY 2010 was 532 or 83 percent of capacity. The rated bed capacity of CCNO was 638. The Operating Agreement for the CCNO states that the operating capacity of CCNO is 90 percent of the bed capacity which is 574. The ADP during FY 2010 is displayed below.

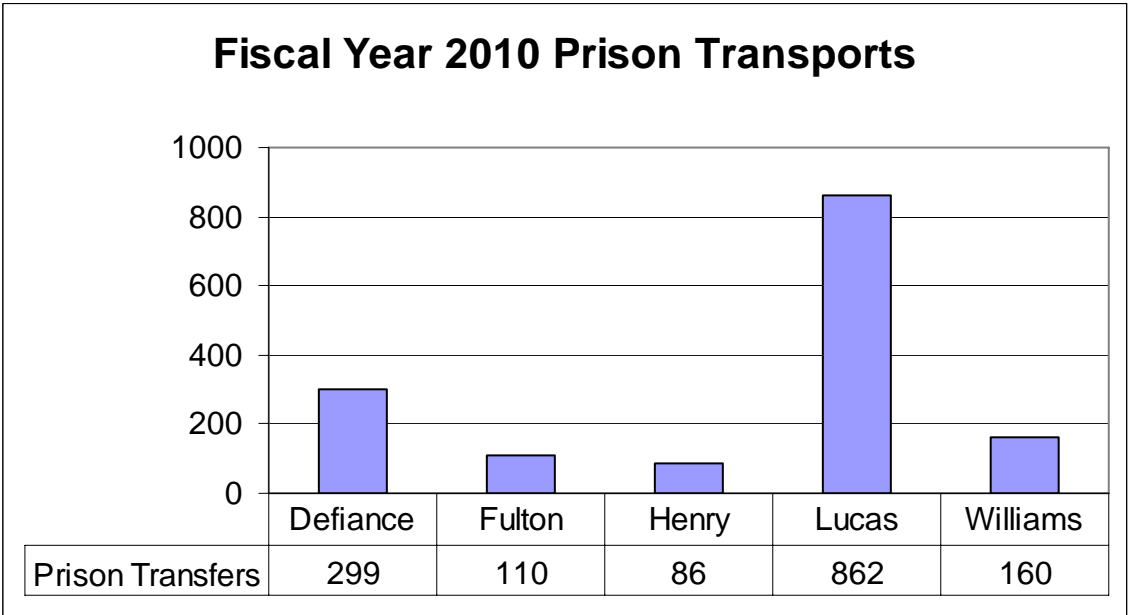


C. When the population exceeds the 90% capacity as set forth in the CCNO Operational Agreement steps will be taken to reduce the population through the utilization of administrative releases. All administrative releases must be approved by the court of jurisdiction. Offenders with mandatory sentences or a judicial stipulation of mandatory time to be served will not be considered for administrative release.

When the population reaches 95% or 606 CCNO will not accept any offenders from a jurisdiction that is exceeding their bed allocation until they drop to or below their bed allocation, or the facility population drops to 90% or below.

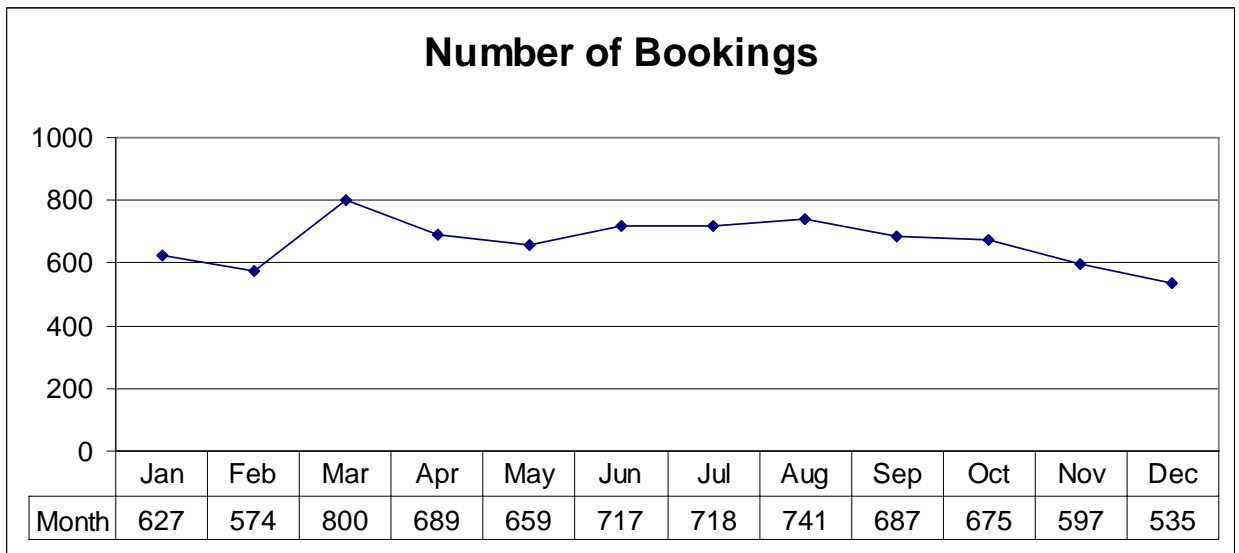
In 2010, no overcrowding emergencies were declared. In comparison, there were no overcrowding emergencies in 2009 with 19 declared in 2008. Twice throughout the year the population rose above 90 percent and administrative releases were requested resulting in 36 offenders receiving an administrative release in 2010. This is down from 2009 when 81 offenders received an administrative release.

- D. 1,517 offenders were transferred to and from prison in FY 2010. This was a decrease from 1,900 offenders transferred in FY 2009. These transfers include the number of offenders who were brought back from prisons for judicial reviews, sex offender registrations, etc. A breakdown by jurisdictions follows:



CCNO has a video link with all state prisons. It is CCNO's recommendation that Judges use video conferencing versus bringing offenders back to court in person for Judicial Review hearings. This should result in a reduction of transports. By conducting video hearings with offenders incarcerated in prison rather than bringing them back to CCNO for a court hearing it would help alleviate the shortage of medium and maximum security cells. The average length of stay for an offender brought back from prison as a witness or for a motion or judicial review hearing until release or return to prison is 14 days.

- E. There were 8,019 offenders booked into CCNO during FY 2010 compared to 8,598 in FY 2009. A monthly breakdown follows:



- F. CCNO is accredited by the American Correctional Association (ACA). To retain ACA accreditation, CCNO undergoes an audit on all ACA standards every three years. Yearly reports are also forwarded to the ACA to show continued compliance. CCNO successfully completed the re-accreditation process in January 2008. The next accreditation on ACA standards will be held March 2011.

CCNO is certified by the Ohio Department of Rehabilitation and Corrections Bureau of Adult Detention on all State of Ohio Minimum Jail Standards. This inspection period is every five years. The next accreditation on all minimum jail standards will be held in 2012. The Bureau of Adult Detention audits CCNO every year on a portion of the minimum jail standards to monitor compliance.

During FY 2010, CCNO completed the following inspections:

- a. August 4, 2010, State Fire Marshall's Inspection. No violations were noted.
- b. September 22, 2010, Williams County Health Department, conducted a surprise Inspection. No deficiencies were noted.
- c. September 2, 2010, Citizen's Advisory Committee, Annual Jail Inspection.

- d. November 24, 2010, Williams County Health Department, Annual full facility inspection. No deficiencies were noted.
 - e. October 14, 2010, Bureau of Community Sanctions conducted an audit of the electronic monitoring program. The program passed with a 94 percent. The program was found non compliant on two standards.
- G. A pay-for-stay program was implemented on November 2, 2009 through a contract with Intellitech Corporation. Offenders are charged a \$100.00 reception fee upon coming to CCNO. Upon their release they receive an invoice for daily jail fees based on CCNO's budgeted per diem cost which in 2010 was \$67.52. In 2010, CCNO collected \$174,617.99 from offenders during their incarceration; Intellitech collected \$105,485.34 from offenders after their release. These collections resulted in net revenue of \$130,294.02 from the pay-to-stay program.
- H. Revenue was generated through the offender telephone system. Offenders have access to telephones in their units. They can purchase pre-paid telephone cards or call family and friends collect. The contract for the offender telephone system is with Securus. CCNO receives 55 percent of the gross revenues generated through the offender telephone system. This amounted to \$331,983.62 in FY 2010 which is an increase from \$278,775.49 in FY2009. This is proportionately credited back to members in their quarterly invoice.
- I. The CCNO Operating Agreement allows for the rental of available beds by member jurisdictions. Member jurisdictions are assessed an over-utilization fee of 15 percent above the budget year per diem if its daily population exceeds their bed allotment for three consecutive days. The over-utilization fee was \$77.65 in FY 2010. Members were invoiced \$15,452.36 for over-utilization of the beds in FY 2010. This was then credited to jurisdictions with available beds that were used.
- J. During FY 2010, CCNO continued to utilize a Medical Co-Pay policy for offenders whereby offenders pay a portion of their medical costs. Under no circumstance is an offender denied necessary medical care. The purpose of the co-pay policy is to discourage frivolous requests for medical treatment. During FY 2010, the medical co-pay generated revenues of \$17,304.22 down from \$25,239.42 in FY 2009.
- K. During FY 2010, CCNO utilized COMPAS software to conduct community risk assessments for offenders requesting to be placed in a community work program. Offenders are charged \$4.00 to have the risk assessment completed. During FY 2010, \$1,553.42 was collected from offenders for the risk assessment down from \$1,808.99 in FY 2009. CCNO had no

escapes from the work release, HITT or CPW programs in 2010. We find the COMPAS software effective in screening for the best inmates to place in the community.

- L. During FY 2010, over 74 inquires were received from a media representative. Twelve monthly employee newsletters were published.

II. General Information

A. Statutory Authority

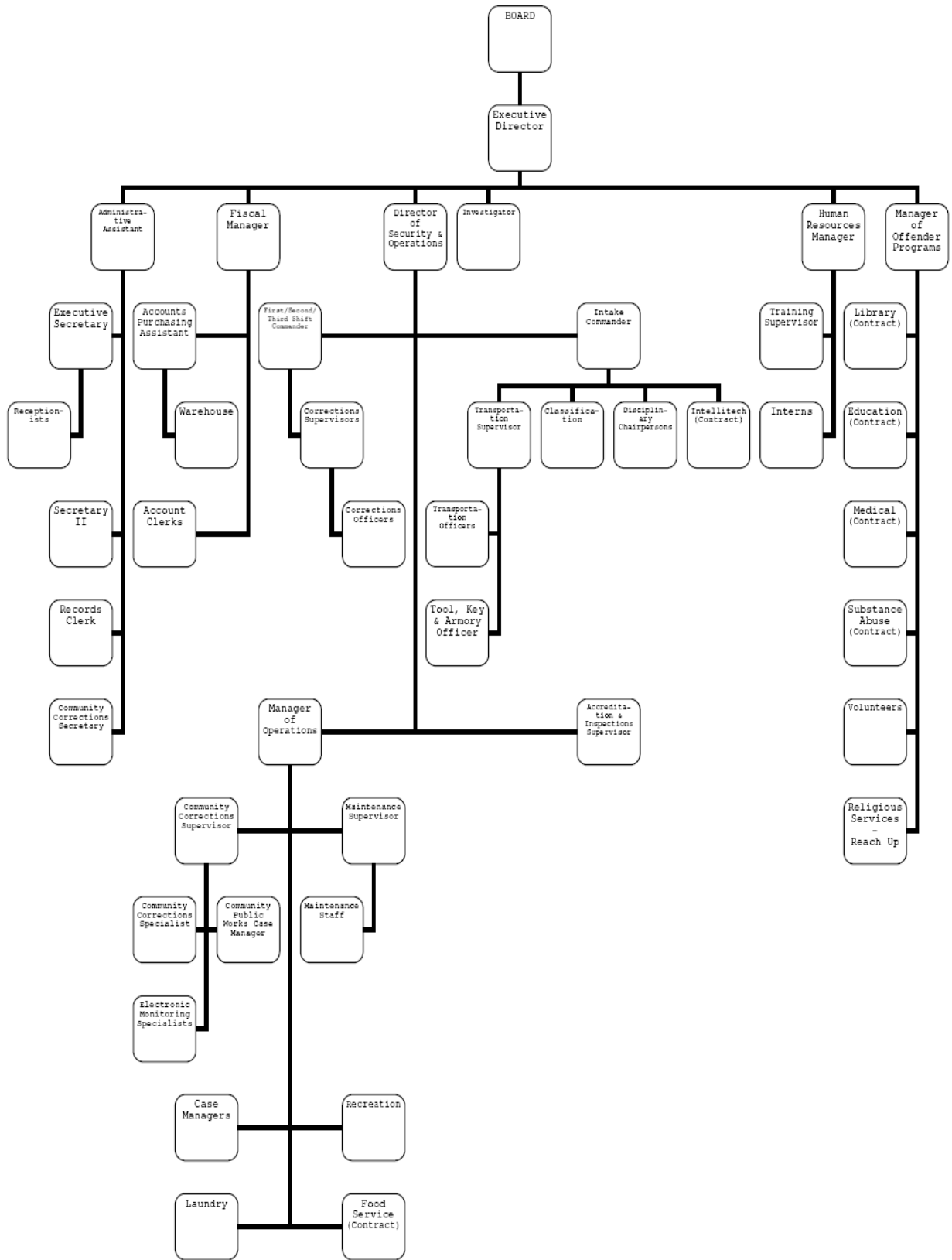
The Corrections Center of Northwest Ohio and its governing Board operate under authority granted by Ohio Revised Code §307.93.

The Executive Director is attempting to modify this section through the Ohio legislature to have Judges removed from Regional Jail Commissions. The Ohio Supreme Court issued an Ethics Ruling that it is a conflict of interest for Judges to be on such commissions. The Executive Director has been working closely with the County Commissioners Association of Ohio's legislative liaison to have the Ethics Ruling incorporated into a bill to modify this section of the Ohio Revised Code.

B. Mission Statement

The mission of the Corrections Center of Northwest Ohio (CCNO) is to protect the public, employees, and offenders while operating a cost effective detention center for Defiance, Fulton, Henry, Lucas and Williams Counties and the City of Toledo.

C. Organizational Chart



D. Members of the CCNO Board as of December 31, 2010

Defiance County

Sheriff David Westrick, Secretary
Commissioner Otto Nicely
Judge Joseph Schmenk

Fulton County

Judge James Barber, Vice Chairman
Sheriff Darrell Merillat
Commissioner Dean Genter

Henry County

Sheriff John Nye, Chairman
Judge Keith Muehlfeld
Commissioner Robert Hastedt

Lucas County

Judge Linda Jennings
Sheriff James Telb
Commissioner Ben Konop

City of Toledo

Mayor Michael Bell
Judge Timothy Kuhlman
Chief Michael Navarre

Williams County

Commissioner Alan Word
Judge Craig Roth
Sheriff Kevin Beck

E. CCNO Management Staff

Jim Dennis, Executive Director
Dennis Sullivan, Director of Security & Operations
Polly Albright, Community Corrections Program Supervisor
Kevin Bloom, Shift Commander
Toby Bostater, Manager of Operations
Tim Clay, Investigator
Craig Eiden, Shift Commander
Salina Hill, Human Resources Manager
Tonya Justus, Fiscal Manager
Walt Kepler, Intake Commander
Tammy Parker, Shift Commander
Linda Shambarger, Manager of Offender Programs
Steve Snyder, Transportation Supervisor
Denny Stantz, Maintenance Supervisor
Juli Steingass, Accreditation & Inspection Supervisor
Leslie VanAusdale, Training Supervisor

III. Objectives

A. Year End Status Report of FY 2010 Objectives

1. Conduct the Ohio Bureau of Adult Detention self audit. **The Bureau of Adult Detention is currently revising the Ohio Minimum Jail Standards. No self-audit was required to be completed.**
2. Maintain 100% compliance on the kitchen and facility inspection with no more than two deficiencies by the Williams County Health Department. **No deficiencies were noted in 2010.**
3. Test the emergency notification system for neighbors. **This was completed September 16, 2010.**
4. Community Public Works program will have 200 participants. **There were 226 participants.**
5. Work release program will have 200 participants. **There were 273 participants.**
6. HITT program will have 35 participants. **There were 29 participants.**
7. Divert 650 low risk offenders that would have been sentenced to jail. **There were 597 diversions.**
8. Reduce electronic monitoring/GPS unsuccessful program participation percentage and re-arrests. **The 2009 rate was 5.9% and in 2010 the rate was 6.3%.**
9. Reduce the rate of growth of the CCNO jail population utilizing intensive supervision in the communities. **The average daily**

population of CCNO in 2009 was 540 compared to 532 in 2010.

10. Maintain staff turnover rate below 10%. **The turnover rate was 7.83%.**
11. Maintain group rating eligibility by sustaining low Bureau of Worker's Compensation claims. **This was accomplished.**
12. Maintain offender grievances for laundry, recreation and food services at five. **This was accomplished.**
13. Maintain 190 active volunteers. **There were 171 active volunteers.**
14. Volunteer hours average 800 per month. **The volunteer hours averaged 765.5.**
15. Inmate average program attendance average 1,700 per month. **The average attendance was 1728.**
16. Implement scanning of inmate file into the inmate records system. **This was completed.**
17. Have 25 inmates earn their GED's. **26 offenders earned their GED while incarcerated.**
18. Have 200 inmates participate in Choices and 200 inmates participate in New Beginnings. **There were 178 inmates in Choices and 211 inmates in New Beginnings.**
19. Recovery Services staff will have after-release contact with at least 75% of the offenders identified and released from Choices and 75% of the offenders identified and released from New Beginnings. **After release contact was completed 51% in Choices and 55% in New Beginnings.**
20. Recovery Services staff will have 60 women participate in the WITT program. **There were 63 participants.**
21. 75% of the women participating in the WITT program at CCNO will not be re-incarcerated at CCNO within 6 months of their release. **86% of the WITT program participants were not re-incarcerated at CCNO within 6 months of their release.**
22. Reduce serious incident reviews by 5% from 2009 (50). **There were 53 serious incident reviews.**
23. Maintain or reduce inmate on staff assaults where criminal charges were filed from 2009 (2). **There were two staff assaults where outside criminal charges were filed.**
24. Maintain test scores from the Corrections Officer academy to 90% or above. **A Corrections Officer academy was not held in 2010.**
25. All staff will receive 16 or 40 hours (as applicable) of training. **This was completed.**

CCNO met 92 percent of the 2010 objectives.

B. Proposed Fiscal Year 2011 Objectives

1. Maintain ACA accreditation by successfully completing the reaccreditation audit.
2. Maintain 100% compliance on the kitchen and facility inspection with no more than two deficiencies by the Williams County Health Department.
3. Test the emergency notification system for neighbors.
4. Community Public Works program will have 200 participants.
5. Work release program will have 250 participants.
6. HITT program will have 25 participants.
7. Divert 650 low risk offenders that would have been sentenced to jail.
8. Reduce electronic monitoring/GPS unsuccessful program participation percentage and re-arrests.
9. Reduce the rate of growth of the CCNO jail population utilizing intensive supervision in the communities.
10. Successfully complete the fiscal audit done by outside auditors.
11. Maintain staff turnover rate below 10%.
12. Maintain group rating eligibility by sustaining low Bureau of Worker's Compensation claims.
13. Maintain offender grievances for laundry, recreation, case management and food services at five or below for each area.
14. Implement Automated Information Services (AIS) system.
15. Maintain 160 active volunteers.
16. Volunteer hours average 600 per month.
17. Inmate average program attendance average 1,700 per month.
18. Have 25 inmates earn their GED's.
19. Have 150 inmates participate in Choices and 150 inmates participate in New Beginnings.
20. Recovery Services staff will have a discharge plan in place for all participants of Choices, New Beginnings or WITT before their release.
21. Reduce recidivism by 5% for participants in Choices and New Beginnings from previous years.
22. Reduce serious incident reviews by 5% from 2010 (53).
23. Maintain or reduce inmate on staff assaults where criminal charges were filed from 2010 (2).
24. Maintain test scores from the Corrections Officer academy to 90% or above.
25. All staff will receive 16 or 40 hours (as applicable) of training.
26. Complete a CCNO Firearms Training Program.

IV. Operations

- A. Security. The Security department is responsible for the management of offenders, security shifts, intake of offenders into the facility, classification of offenders, movement of offenders throughout the facility, medical services, food services, recreation, laundry, offender programming, case management, community corrections, maintenance and accreditation, transportation of offenders outside of the facility and the Special Response Team. The Director of Security and Operations oversees this department with management assistance of three Shift Commanders, a Manager of Operations, an Intake Commander, Transportation Supervisor and the Supervisor of Inspection and Accreditation.

<u>Commitments and Releases</u>	<u>FY09</u>	<u>FY10</u>
Commitments	8,598	8,019
Releases	8,600	8,028

<u>Commitments by Type of Offense</u>		
Misdemeanants	7,347	7,125
Felons	1,250	1,298

<u>Commitments by Sex and Age</u>		
Female Juveniles	0	0
Male Juveniles	2	2
Female Adults	1,833	1,670
Male Adults	6,764	6,349
Total	8,598	8,019

<u>Average Sentence Length in Days</u>		
	21.9	23.3

- B. Transportation. Transporting offenders to various locations is a major responsibility. Each year thousands of offenders are transported by the CCNO Transportation staff. Many of these offenders are transported to medical appointments. The following chart details this activity.

2010 Offender Transports						
Transport Location	Defiance	Fulton	Henry	Lucas	Williams	TOTALS
Court	1943	716	537	5565	458	9219
Medical	36	6	3	74	1	120
New Book Ins	1119	114	55	4196	84	5568
Releases	1006	187	146	4000	203	5542
Prison Transfer	299	110	86	862	160	1517
Court Diagnostic	13	18	14	82	0	127
Other	63	0	255	0	0	318
NCCC	8	16	6	350	2	382
Subtotal	4487	1167	1102	15129	908	22793
Community Works	2160	74	3256	0	286	5776
Total Transports	6647	1241	4358	15129	1194	28569

Video arraignment services are currently in place for Bryan Municipal Court, Williams County Common Pleas Court, Defiance Municipal Court, Henry County Common Pleas Court, Napoleon Municipal Court, Fulton County Common Pleas Court, Fulton County Eastern District Court, Fulton County Western District Court, Lucas County Common Pleas Court, Maumee Municipal Court (Lucas County), Oregon Municipal Court (Lucas County), Sylvania Municipal Court (Lucas County) and Toledo Municipal Court. Since 2006, the number of offenders being transported for court has decreased from 16,329 in 2006, 14,156 in 2007, 12,059 in 2008, 9,233 in 2009 and 9,219 in 2010.

- C. Special Response Team. The Special Response Team is established to respond to facility emergencies. The SRT is a team which will provide a consistent order of work, organizational structure, and unity of expertise in resolving emergency situations at the CCNO. The SRT is trained in tactical skills and in the use of force. The purpose of the team is to contain and control the immediate crisis area or to regain control of the area by force if so directed.
- D. Offender Services. The Manager of Operations oversees the laundry, recreation, maintenance, case managers, offender food service and community corrections. Management assistance is provided by the Community Corrections Supervisor and the Maintenance Supervisor.

A minimum of five hours of organized recreation is offered to all eligible offenders in all security levels on a weekly basis. A total of 4,356.5 hours of recreation was provided in 2010. Tournaments included free throw,

ping pong and chess. Activities include basketball, volleyball, jogging, ping pong and board games. Board games are also available in the units.

Food service for offenders is provided through a contract with ARAMARK Correctional Services (ARAMARK). In 2010, the cost per offender meal was \$0.828. In 2010, 37 offenders requested a vegetarian diet. Ten offenders requested a religious diet.

- E. Offender Programs. The Manager of Offender Programs oversees the contracts for the provision of Library, Education, Vocational, Self-Help, Medical, Substance Abuse programs, Chaplain services and volunteers.

A part-time Chaplain contracted through Reach Up assists the Manager in coordination of religious services. Reach Up is a non-profit agency that coordinates religious and chaplaincy services for offenders at CCNO. Volunteers conduct various services for offenders to attend which include AA meetings, worship services and Bible study. Services are offered on a daily basis. In 2010 there was an average of 177 active volunteers providing programming to offenders. Volunteers provided 9,183.1 hours of service to the offenders in 2010. In 2010, there were 20,741 offenders attending religious services. There were 54 offender baptisms.

In 2010 volunteer led Alcoholic's Anonymous programming was held at CCNO. 209 offenders participated in the structured programming.

The HARC program is a six-week program that discusses how to incorporate Bible study and prayer into an offender's life; how to find a job, prepare for an interview and be a good employee; getting priorities in line to include budgeting money, saving money and saving money to pay weekly bills; how to live life on that God gives including picking a place to live that an offender can afford; where and how to shop on a budget; and, how to live a balanced life to be satisfied, happy and grateful with where you are today. 1,900 offenders attended HARC life skills programming.

Alcohol Chemical Treatment Series (ACTS) is a faith-based educational approach to drug and alcohol abuse, using visual tools, object lessons and a true recorded testimonial application. A qualified volunteer Christian Prisoners Fellowship instructor teaches an ongoing ACTS curriculum addressing real life situations and providing offenders with positive coping skills in a support group setting. The instructor also offers chaplaincy materials and benefits to the offenders, links the released offenders to a positive support group (a local church) outside the jail and provides care for the offenders' families. 878 offenders attended ACTS programming.

Medical services for offenders were provided through a contract with Health Professionals, Ltd. (HPL) headquartered in Peoria, Illinois. Offenders completed 16,543 requests for medical services from nursing staff. The physician provided treatment to 1,492 offenders. Physicals were completed for 3,712 offenders. The psychologist provided counseling for 7,771 offenders. The psychiatrist provided counseling for 1,405 offenders. The dentist provided dental care for 469 offenders. There were 15 offenders taken to the emergency room with 16 offenders requiring admittance to the hospital. There were 126 offsite medical appointments. In FY 2010 47.5% of offenders were on medication and 23.9% of offenders were on psychotropic medications.

Confidential HIV testing and counseling is provided through a contract with SASI, Inc., Toledo, Ohio. 346 offenders received a HIV test through this program.

The Domestic Violence Prevention Awareness program was conducted by Sherry Phillips, SWA, CDCA, BAS in Psychology. The seven and one-half hour class covers topics on defining domestic violence and different forms of abuse; myths about battering; cycle of violence; effects of domestic violence on children; characteristics of a healthy versus unhealthy relationship and relapse prevention techniques. There were 44 offenders who participated in this class.

Substance Abuse Services were provided through a contract with Recovery Services of Northwest Ohio, Inc., Defiance, Ohio. Choices is a program for dual status offenders. Dual status describes offenders who have co-existing chemical dependency as well as a mental health diagnosis. The program includes treatment while at CCNO and referrals to community substance abuse and/or mental health agencies after release. 178 special needs offenders participated in the Choices program during their incarceration. The New Beginnings program is an intense drug/alcohol treatment and educational program. This includes group counseling, individual counseling, education and referrals to other treatment agencies. 211 offenders participated in the New Beginnings program during their incarceration.

Recovery Services of Northwest Ohio, Inc., Defiance, Ohio also provides continuing care with an emphasis on relapse prevention for those offenders who have completed the primary programs and are awaiting discharge for their sentence. 122 offenders participated in continuing care.

Recovery Services of Northwest Ohio, Inc., Defiance, Ohio also assists offenders with discharge planning. Upon release, 383 offenders were referred to outreach programs in their home community. 59 offenders were placed in the Intensive Supervision Program (ISP) operated by the Toledo Municipal Court.

WITT (Women in Trauma Training) is an integrated treatment approach designed for high risk incarcerated women who are mentally ill, substance abusing and are victims of trauma. Typically, over 80% of women in jail will meet these criteria. Counseling services for this program are provided by Recovery Services of Northwest Ohio, Inc., Defiance, Ohio. 63 women participated in the TAMAR program in 2010.

Library services for offenders were provided through a contract with the Williams County Public Library. Offenders have access to a fully shelved library which includes hardbacks, paperbacks and magazines. The library has a collection of 4,655 books with an average circulation count of 4,432. Also each unit has a bookshelf with limited books available. A Law Library with up-to-date Ohio Revised Codes is available. Area newspapers are provided in each unit. 2,560 offenders utilized the library during their incarceration in 2010.

Education services for offenders are provided through a contract with the Four County Career Center, Archbold, Ohio. Offenders study social studies, writing, mathematics, science and reading in order to prepare to take the GED test. The GED test is conducted on-site at CCNO monthly. During FY 2010, certificates were awarded to 26 offenders who passed the General Education Diploma (GED) test. Also, 164 offenders received education certificates for completing twelve hours or more in the classroom. 48 offenders received education certificates for completing 25 hours or more in the classroom. A total of 152 offenders received grade advancements.

Vocational classes offered at CCNO during FY 2010 included:

- A Job Search Techniques Course is conducted by the Four County Career Center. The training focuses on how to find a job and determining your goals, skills, interest and strengths. Interviewing skills including proper attire, common questions and how to sell yourself are discussed along with how to fill out an application and polish your resume. There were 51 offenders who participated in this class.
- Anger control classes are conducted by the Four County Career Center. These classes teach offenders how to recognize anger,

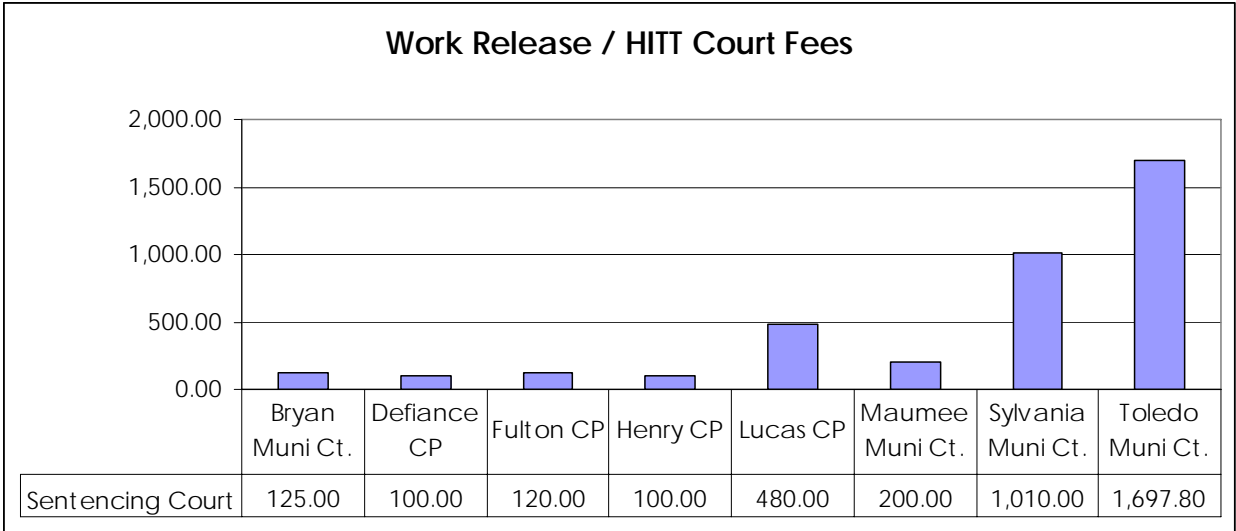
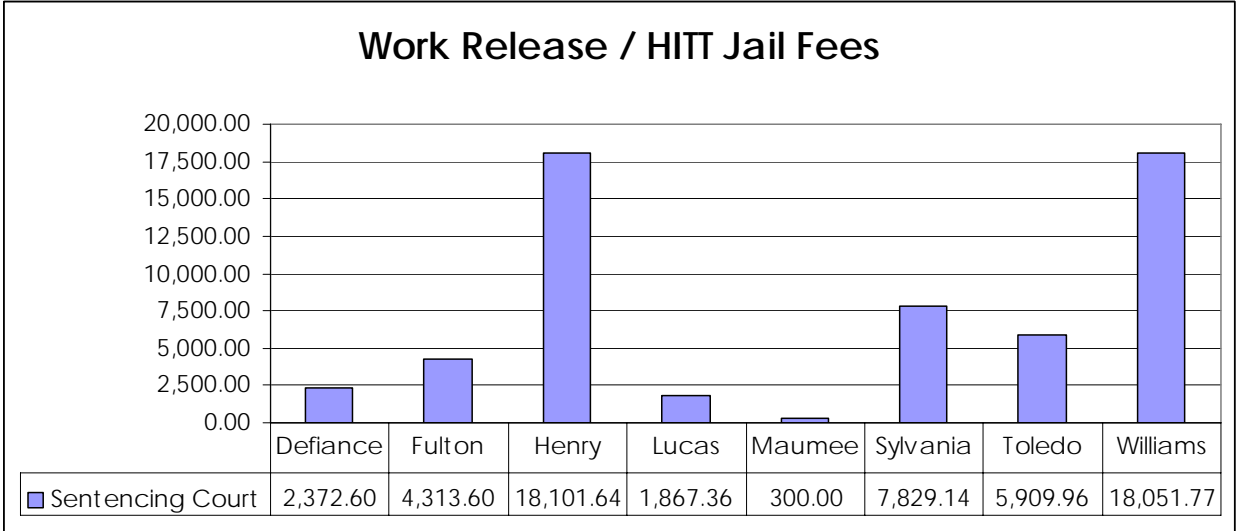
what triggers anger and methods of relaxation. There were 165 offenders who participated in this class.

- A Forklift Certification class is conducted by the Four County Career Center. The training includes classroom training along with practical training on a forklift. There were 68 offenders who participated in this class.
- Re-Entry Classes are conducted by the Four County Career Center. Topics offer information on how to identify community resources, developing a plan, setting goals, investing in yourself, dealing with stress and money and managing your time. There were 57 offenders who participated in this class.
- Parenting classes are offered by the Henry County Extension Office. Topics discussed include a child's developmental stages, active communication skills, problem prevention techniques, discipline methods, positive encouragement skills, building a child's self esteem and raising responsible children. During FY 2010, 111 offenders attended this program.
- The Center for Child and Family Advocacy conducts a Stewards of Children class. This is a child sexual abuse prevention program for female offenders. During FY 2010, 25 offenders attended this program.

F. Community Corrections. The Community Corrections Supervisor oversees the work release, Helping Inmates through Training (HITT), community public works programs and the electronic monitoring, GPS and TAD program.

The Work Release and HITT programs are community programs where offenders are paid by area employers. The Work Release program allows offenders to retain their current employment while they are incarcerated. There were 273 offenders who were in work release in FY 2010 up from 260 in FY 2009. Offenders in the HITT program are placed into jobs in the community while they are incarcerated at CCNO. There were 29 offenders who participated in the HITT program up from 19 offenders in FY 2009. .

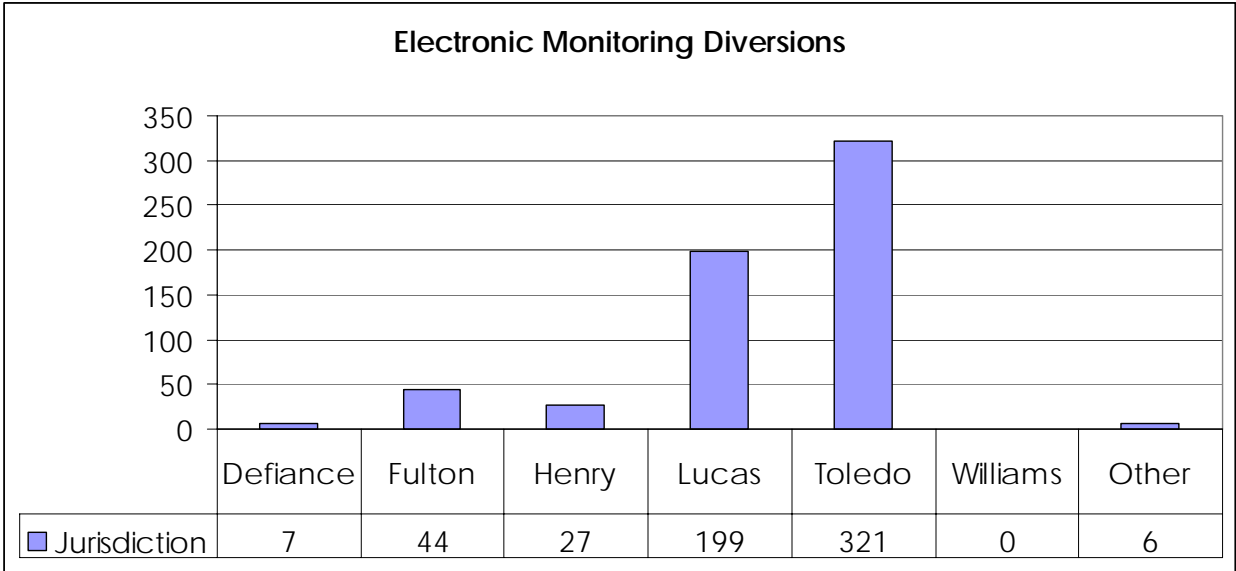
Offenders pay 25% of the net pay they receive to participate in work release and the HITT program. These funds are then used to pay for court fees/fines and jail fees. In FY, 2010 offenders paid \$4,533.89 in court fees and \$58,476.07 in jail fees. This was an increase from 2009 when \$3,356.50 was collected in court fees and \$36,047.31 in jail fees. These fees are returned to the sentencing court. The tables below show the amount collected by each jurisdictional sentencing court.



The Community Public Works program continues to provide community service hours to governmental and non profit agencies. The offenders are not paid to participate in this program, but do receive earned credit time for their hours worked if approved by the court. Community Public Works offenders provided service hours to the following agencies in FY 2010: Bryan Parks Department; Bryan Recycling, City of Defiance; Defiance County Environmental Services; Defiance Police Department; Defiance County Senior Center; Village of Edgerton; Forest Hills Cemetery; Fulton County; Henry County; Henry County Fair; Henry County Senior Center; City of Napoleon; Napoleon Electric; Napoleon Municipal Court; Williams County; and the Village of Hicksville. There were 226 offenders participating in this program who donated a total of 51,968 hours to government and/or non profit agencies.

CCNO operates an electronic monitoring/GPS/TAD jail diversion program. Screened applicants are assigned by the court to the program. An ankle bracelet is placed on their ankle and supervised while in the community. Offenders can continue working or attending court ordered programs while restricted to home at specified times. All participants must pay to be in the program. GPS service allows the tracking of offender movement in real time using satellite technology and the internet. TAD service allows the tracking of offender movement in real time using satellite technology and the internet along with alcohol monitoring.

CCNO's electronic monitoring/GPS program diverted 604 offenders from jail during FY 2010 down from 961 in FY 2009. The following chart shows a breakdown of diversions by jurisdiction:



It should be noted that the Defiance Municipal Court operates their own electronic monitoring program. Lucas County courts include Oregon, Sylvania and Maumee Municipal Courts, for electronic monitoring diversion. The Lucas County Common Pleas Court operates an electronic monitoring program.

Offenders are financially responsible for the electronic monitoring fees for this program. Funds to operate this jail diversion program are from an account that receives its funding from grant funds and the offender equipment payments. Due to the fledgling economy in 2008 and 2009, the collection rate for electronic monitoring was down which resulted in the fund being nearly depleted. In an effort to continue to provide electronic monitoring and GPS services to the jurisdictional courts, changes were made. In 2009 and 2010 the collection rate improved.

If a court sentences an offender to GPS, the offender is financially responsible for the cost of the GPS unit the court requires them to use. The offender will also be financially responsible for paying the cost for all alcohol testing units the court requires them to use. Offenders must pay in full. These units are not owned by CCNO and are leased from B.I., Inc. at a higher rate.

- G. Fiscal Services. The Fiscal Manager is responsible for the management of budgeting, accounting, internal auditing, purchasing, payroll, inmate accounts, funds management and risk management (self-insurance).

The fiscal year 2010 operating and capital budget was \$15,723,882 with a per diem rate of \$67.52. The following are details on the operating budget minus the line item for the juvenile center.

	<u>FY10 Adopted Budget</u>	<u>FY10 Budget Expended</u>
Personnel Services	\$7,287,406	\$7,133,953.59
Fringe Benefits	4,054,745	3,644,565.94
Contractual Services	2,261,308	2,195,766.94
Hiring/Training Expenses	317,774	241,511.54
Information Technologies	345,868	340,427.41
Legal Services	20,000	29,578.50
Maintenance/Service Contracts	146,365	146,270.02
Utilities	612,900	601,550.97
Other Services	356,081	379,998.68
Insurance Outlay	206,000	190,882.97
TOTAL	\$15,608,446	\$14,904,506.56
		<u>FY10 Revenue Earned</u>
Interest Revenue		\$ 1,706.24
Rental Revenue		25,939.54
Other Revenue		441,970.82
TOTAL		\$469,616.60

The following table details the budgeted amount, the actual invoice amount and the bed overage charges by jurisdiction for FY 2010.

	2010 Operation and Capital Budget	2010 Actual Jurisdictional Invoices	Bed Overage Charges	Savings - Budgeted versus Actual Cost
Defiance	\$1,478,737.00	\$1,398,513.74	\$11,647.51	\$68,575.75
Fulton	\$1,281,572.00	\$1,194,833.62	\$0.00	\$86,738.38
Henry	\$887,243.00	\$827,162.18	\$3,804.85	\$56,275.97
Lucas	\$4,879,826.00	\$4,572,891.79	\$0.00	\$306,934.21
Toledo	\$5,914,939.00	\$5,570,373.19	\$0.00	\$344,565.81
Williams	\$1,281,572.00	\$1,206,972.81	\$0.00	\$74,599.19
	\$15,723,889.00	\$14,770,747.33	\$15,452.36	\$937,689.31

In FY 2010 revenue for the capital budget was received in the amount of \$116,437. During FY 2010, \$15,959.09 was expended on capital purchases.

The per diem from actual cost/jurisdictional invoices was \$63.43.